

Staff Education Requirements for Directors, Infant/Toddler, Preschool and School-Age (See Family Childcare Requirement page 26)

On-Site Program Director Education Requirements:

Licensed Capacity of Program	Education Requirements	Education Credential/Documents Accepted
20 Children or Less	Thirty (30) college semester hours, with six (6) of the thirty (30) hours in early childhood, youth development or child/family related courses; or Current CDA credential	Copy of legible college transcript from a Regional Accredited College or University; or Copy of current CDA Credential; or Copy of current State Teaching Certificate in Early Childhood
21-60 Children	Sixty (60) college semester hours with twelve (12) of the sixty (60) hours in early childhood, youth development or child/family related courses	Same as listed above.
61-99 Children	Ninety (90) college semester hours. Eighteen (18) of the ninety (90) hours in early childhood, youth development or child/family related courses	Same as listed above.
100 or More Children	One hundred twenty (120) College hours. Twenty-four (24) of the one hundred twenty (120) must be in early childhood, youth development or child/family related courses	Same as listed above.

Early Childhood, Pre-school, & Infant Toddler Staff Education Requirements

Job Classification/Title	Education Requirements	Educational Credential/Documents Accepted
Lead Teacher	Minimum of nine (9) college credit hours in early childhood, child development, youth development, child/family related courses; or Current CDA credential	Copy of legible college transcript from a Regional Accredited College or University; or Copy of current CDA Credential; or Copy of current State Teaching Certificate in Early Childhood
Assistant Teacher or Teacher Aid	A minimum of three (3) college credit hours in early childhood, child development, youth development, or child/family related courses	Same as listed above.
Substitute	A substitute must meet the education requirements of the staff member for whom they are substituting.	Same as listed above.
Para	No specific educational requirements See Definition for Employment Classifications-Para, page 20-21.	Educational Credentials not required See Definition for Employment Classifications-Para, page 20-21.

*CDA credential is not required in addition to college credits

School Age On-Site Program Director Education Requirements:

Licensed Capacity of Program	Education Requirements	Education Credential/Documents Accepted
20 Children or Less	Thirty (30) college semester hours or Current CDA credential	Copy of legible college transcript from a Regional Accredited College or University; or Copy of current CDA Credential; or Copy of current State Teaching Certificate in Early Childhood
21-60 Children	Sixty (60) college semester hours	Same as listed above.
61-99 Children	Ninety (90) college semester hours.	Same as listed above.
100 or More Children	One hundred twenty (120) college semester hours	Same as listed above.

School Age Staff Education Requirements

Job Classification/Title	Education Requirements	Educational Credential/Documents Accepted for Determination
Lead Teacher	Minimum of nine (9) college credit hours.	Copy of legible college transcript from a Regional Accredited College or University, or current Missouri State Teaching Certificate.
Assistant Teacher or Teacher Aid	A minimum of three (3) college credit hours.	Same as listed above.
Substitute	A substitute must meet the education requirements of the staff member for whom they are substituting.	Same as listed above.
Para	No specific educational requirements See Definition for Employment Classifications-Para, page 20-21.	Educational Credentials not required. See Definition for Employment Classifications-Para, page 20-21.

Missouri Accreditation Adult/ Child Ratios

Each program must meet the adult/child ratios as defined below. Only adults that meet Missouri Accreditation education requirements may be counted in adult/child ratio

Two adults (18 years and older) must be on the premises at all times.

Infant/ Toddler (Birth to 24 months)	Early Childhood (24 months to 6 years)	School Age (Kindergarten through Secondary School)
<p>Ages Birth through 2 years: Groups composed of <u>mixed</u> ages through 2 years shall have no less than 1 adult to 4 children, with a maximum group size of 8 children. (1 Missouri Accreditation qualified Lead Teacher required for each classroom/age group)</p> <p>Ages 2 years: Groups composed solely of two (2) year old children shall have no less than 1 adult to 8 children, with a maximum group size of 16 children. (1 Missouri Accreditation qualified Lead Teacher required for each classroom/age group)</p>	<p>Ages 2 years: Groups composed solely of two, (2) year old children shall have no less than 1 adult to 8 children, with a maximum group size of 16 children. (1 Missouri Accreditation qualified Lead Teacher required for each classroom/age group)</p> <p>Ages 3 and 4 years: Groups composed of 3 and 4 year old children shall have no less than 1 adult to 10 children, with a maximum group size of 20 children. (1 Missouri Accreditation qualified Lead Teacher required for each classroom/age group)</p> <p>Mixed ages of child: Groups composed of <u>mixed</u> ages of children 2 years and older shall have not less than 1 adult to 10 children with a maximum of four (4) two (2) years old children, with a maximum group size of 20 children. When there are more than four (4) two (2) year olds in a mixed group, the adult/child ratio shall be no less than 1 adult to 8 children, with a maximum group size of 16 children. (1 Missouri Accreditation qualified Lead Teacher required for each classroom/age group)</p>	<p>Ages 5 years and older: Groups composed of school age children shall have no less than 1 adult to 16 children, with a maximum group size of 32 children. (1 Missouri Accreditation qualified Lead Teacher required for each classroom/age group)</p>