

Staff Education Requirements for Directors, Infant/Toddler, Preschool and School-Age (See Family Childcare Requirement page 19)
On-Site Program Director Education Requirements:

Licensed Capacity of Program	Education Requirements	Education Credential/Documents Accepted
20 Children or Less	Thirty (30) college semester hours, with six (6) of the thirty (30) hours in early childhood, youth development or child/family related courses; or Current CDA credential	Copy of legible college transcript from a Regional Accredited College or University; or Copy of current CDA Credential; or Copy of current State Teaching Certificate in Early Childhood
21-60 Children	Sixty (60) college semester hours with twelve (12) of the sixty (60) hours in early childhood, youth development or child/family related courses	Same as listed above.
61-99 Children	Ninety (90) college semester hours. Eighteen (18) of the ninety (90) hours in early childhood, youth development or child/family related courses	Same as listed above.
100 or More Children	One hundred twenty (120) College hours. Twenty-four (24) of the one hundred twenty (120) must be in early childhood, youth development or child/family related courses	Same as listed above.

Early Childhood, Pre-school, & Infant Toddler Staff Education Requirements

Job Classification/Title	Education Requirements	Educational Credential/Documents Accepted
Lead Teacher	Minimum of nine (9) college credit hours in early childhood, child development, youth development, child/family related courses; or Current CDA credential	Copy of legible college transcript from a Regional Accredited College or University; or Copy of current CDA Credential; or Copy of current State Teaching Certificate in Early Childhood
Assistant Teacher or Teacher Aid	A minimum of three (3) college credit hours in early childhood, child development, youth development, or child/family related courses	Same as listed above.
Substitute	A substitute must meet the education requirements of the staff member for whom they are substituting.	Same as listed above.
Para	No specific educational requirements See Definition for Employment Classifications-Para, page 15.	Educational Credentials not required See Definition for Employment Classifications-Para, page 15.

*CDA credential is not required in addition to college credits

School Age Staff Education Requirements

Job Classification/Title	Education Requirements	Educational Credential/Documents Accepted for Determination
Lead Teacher	Minimum of nine (9) college credit hours in youth development, youth specific secondary education, physical education, parks and recreation, child development, child/family related courses.	Copy of legible college transcript from a Regional Accredited College or University, or current State Teaching Certificate in Secondary Education or Physical Education.
Assistant Teacher or Teacher Aid	A minimum of three (3) college credit hours in youth development, youth specific secondary education, physical education, parks and recreation, child development, or child/family related courses	Same as listed above.
Substitute	A substitute must meet the education requirements of the staff member for whom they are substituting.	Same as listed above.
Para	No specific educational requirements See Definition for Employment Classifications-Para, page 15.	Educational Credentials not required. See Definition for Employment Classifications-Para, page 15.

Family Childcare Provider Education Requirements

- Must be 21 years of age.
- Must have a minimum of high school diploma or GED with score – must submit copy of high school transcripts, diploma or GED.
- Assistants must have a minimum of a high school diploma or GED with score– must submit copy of high school transcripts, diploma or GED.
- Family Childcare Providers that have college credit in child-specific coursework or a current CDA certificate may submit credentials to Missouri Accreditation for review.
- Provider has a minimum of one of the following: High School Diploma or GED with six clock hours of training in child abuse and neglect, specific to Shaken Baby Syndrome and Safe Sleep within the last year.
- Provider must submit to Missouri Accreditation a copy of high school diploma or GED and staff roster listing the provider, adult family members (age 18 and over), assistants and volunteers.
- See Family Home Child Staff Ratio on page 21.